

**THE BUSINESS ASSISTANCE  
RESOURCE GUIDE**

A Quick Reference for New or Expanding Firms  
Doing business in Miami-Dade County, Florida

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80 S.W. Eighth Street, Suite 2400  
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305/579-1300**

## **ECONOMIC DEVELOPMENT ORGANIZATIONS AND CONTACTS**

### **The Beacon Council**

80 SW 8<sup>th</sup> St., Suite 2400  
Miami, Florida 33130  
Tel: 305-579-1300  
Fax: 305-375-0271  
Website: [www.beaconcouncil.com](http://www.beaconcouncil.com)

### **City of Coral Gables**

405 Biltmore Way  
Coral Gables, FL 33134  
Tel: 305-446-6800  
Fax: 305-460-5371  
Website: [www.coralgables.com](http://www.coralgables.com)

### **City of Doral**

8401 NW 53rd Terrace  
Doral, FL 33166  
Tel: 305-593-6725  
Fax: 305-593-6761  
Website: [www.cityofdoral.com](http://www.cityofdoral.com)

### **City of Hialeah**

Hialeah-Dade Development, Inc.  
501 Palm Ave  
Hialeah, Florida 33010  
Tel: 305-883-5800  
Fax: 305-884-1740  
Website: [www.hialeahfl.gov](http://www.hialeahfl.gov)

### **City of Miami**

444 SW 2<sup>nd</sup> Ave, 3rd Floor  
Miami, Florida 33130  
Tel: 305- 416-1435  
Fax: 305-416-2156  
Website: [www.miamigov.com](http://www.miamigov.com)

### **City of Miami Beach**

1700 Convention Center Dr, 3<sup>rd</sup> Floor  
Miami Beach, Florida 33139  
Tel: 305-673-7000  
Fax: 305-673-7782  
Website: [www.miamibeachfl.gov/](http://www.miamibeachfl.gov/)

### **City of Miami Gardens**

1515 NW 167<sup>th</sup> Street, Suite 200  
Miami Gardens, FL 33169  
Tel: 305-622-8000  
Fax: 305-622-8001  
Website: [www.miamigardens-fl.gov](http://www.miamigardens-fl.gov)

### **City of North Miami**

776 NE 125th St.  
North Miami, Florida 33161  
Tel: 305-893-6511  
Fax: 305-899-0497  
Website: [www.northmiamifl.gov](http://www.northmiamifl.gov)

### **City of North Miami Beach**

17011 NE 19 Ave, 3<sup>rd</sup> Floor, Room 315  
North Miami Beach, Florida 33162  
Tel: 305-947-7581  
Fax: 305-957-3517  
Website: [www.citynmb.com](http://www.citynmb.com)

### **City of Opa-locka**

780 Fisherman St., 4<sup>th</sup> Floor  
Opa-locka, Florida 33054  
Tel: 305-953-2868  
Fax: 305-953-3060  
Website: [www.opalockafl.gov](http://www.opalockafl.gov)

### **Downtown Development Authority**

200 S. Biscayne Blvd, Suite 2929  
Miami, Florida 33131  
Tel. 305 -579-6675  
Fax: 305-371-2423  
Website: [www.miamidda.com](http://www.miamidda.com)

### **Greater Miami Convention and Visitors Bureau**

701 Brickell Ave, Suite 2700  
Miami, Florida 33131  
Tel: 305-539-3000  
Fax: 305-539-3125  
Website: [www.miamiandbeaches.com](http://www.miamiandbeaches.com)

### **Greater Miami Chamber of Commerce**

1601 Biscayne Blvd, Ballroom Level  
Miami, Florida 33132  
Tel: 305-350-7700  
Fax: 305-374-6902  
Website: [www.greatermiami.com](http://www.greatermiami.com)

### **Miami-Dade County Office of Community and Economic Development**

701 NW 1<sup>st</sup> Court, 14<sup>th</sup> Floor  
Miami, Florida 33136  
Tel: 786-469-2100  
Fax: 786-469-2170  
Website:  
[www.miamidade.gov/oedit/home.asp](http://www.miamidade.gov/oedit/home.asp)

### **Miami-Dade County Economic Development Coordination**

Stephen P. Clark Center  
111 N.W. 1<sup>st</sup> Street, 22<sup>nd</sup> Floor  
Miami, Florida 33128  
Tel: 305-375-1254  
Fax: 305-679-7895  
Website:  
[www.miamidade.gov/oedit/home.asp](http://www.miamidade.gov/oedit/home.asp)

**Economic Development Council South  
Miami-Dade**  
18001 Old Cutler Rd., Suite 641  
Palmetto Bay, Florida 33157  
Tel: 305-378-9470  
Fax: 305-254-0805  
Website: [www.pcrc.com](http://www.pcrc.com)

**Vision Council, Inc.**  
**2804 N.E. 8th Street**  
Homestead, FL 33033  
Tel: 305-247-7082  
Fax: 305-247-9976  
Website: [www.visioncouncil.com](http://www.visioncouncil.com)

## **CHAMBERS OF COMMERCE**

**Chamber South**  
6410 SW 80<sup>th</sup> Street  
South Miami, Florida 33143  
Tel: 305-661-1621  
Fax: 305-666-0508  
Website: [www.chambersouth.com](http://www.chambersouth.com)

**Coconut Grove Chamber of Commerce**  
2820 McFarlene Rd.  
Coconut Grove, Florida 33133  
Tel: 305-444-7270  
Fax: 305-444-2498  
Website: [www.coconutgrovechamber.com](http://www.coconutgrovechamber.com)

**Coral Gables Chamber of Commerce**  
224 Catalonia Ave.  
Coral Gables, Florida 33134  
Tel: 305-446-1657  
Fax: 305-446-9900  
Website: [www.coralgableschamber.org](http://www.coralgableschamber.org)

**Doral Business Council**  
2315 NW 107<sup>th</sup> Ave, Suite 1M9, Box #94  
Doral, Florida 33172  
Tel: 305-470-9597  
Fax: 305-591-8431  
Website: [www.doralbusiness.com](http://www.doralbusiness.com)

**Doral Chamber of Commerce**  
8181 NW 36<sup>th</sup> St., Suite 21-A  
Miami, Florida 33166  
Tel: 305-477-7600  
Website: [www.doralchamberofcommerce.org](http://www.doralchamberofcommerce.org)

**Florida Gold Coast Chamber of  
Commerce**  
1100 Kane Concourse, Suite 210  
Bay Harbor Island, Florida 33154  
Tel: 305-866-6020  
Fax: 305-866-0635

**Greater Homestead/Florida City Chamber  
of Commerce**  
P.O. Box 901544  
Homestead, FL 33090  
Tel: 305-247-2332

Fax: 305-246-1100  
Website: [www.chamberinaction.com](http://www.chamberinaction.com)

**Greater Miami Chamber of Commerce**  
1601 Biscayne Blvd., Ballroom Level  
Miami, Florida 33132  
Tel: 305-350-7700  
Fax: 305-374-6902  
Website: [www.greatermiami.com](http://www.greatermiami.com)

**Greater Miami Shores Chamber of  
Commerce**  
9701 NE 2<sup>nd</sup> Ave.  
Miami Shores, Florida 33138  
Tel: 305-754-5466  
Fax: 305-759-8872  
Website: [www.miamishores.com](http://www.miamishores.com)

**Greater North Miami Beach Chamber of  
Commerce**  
1870 NE 171<sup>st</sup> Street  
North Miami Beach, Florida 33162  
Tel: 305-944-8500  
Fax: 305-944-8191  
Website: [www.nmbchamber.com](http://www.nmbchamber.com)

**Greater North Miami Chamber of  
Commerce**  
13100 W. Dixie Hwy.  
North Miami, Florida 33161  
Tel: 305-891-7811  
Fax: 305-893-8522  
Website: [www.northmiamichamber.com](http://www.northmiamichamber.com)

**Key Biscayne Chamber of Commerce**  
88 West McIntyre Street, Suite 100  
Key Biscayne, Florida 33149  
Tel: 305-361-5207  
Fax: 305-361-9411  
Website: [www.keybiscaynechamber.org](http://www.keybiscaynechamber.org)

**Latin American Chamber of Commerce  
(CAMACOL)**  
735 NW 22<sup>nd</sup> Ave.  
Miami, Florida 33125  
Tel: 305-642-3870

Fax: 305-642-0653  
Website: [www.camacol.org](http://www.camacol.org)

**Miami Beach Chamber of Commerce**  
1920 Meridian Ave.  
Miami Beach, Florida 33139  
Tel: 305-674-1300  
Fax: 305-538-4336  
Website: [www.miamibeachchamber.com](http://www.miamibeachchamber.com)

**Miami Beach Latin Chamber of Commerce**  
510 Lincoln Road  
Miami Beach, Florida 33139  
Tel: 305-674-1414  
Fax: 305-674-9052  
Website: [www.miamibeach.org](http://www.miamibeach.org)

**Miami-Dade Chamber of Commerce**  
1951 Seventh Avenue, 3rd Floor  
Miami FL, 33136  
Tel: 305-751-8648  
Fax: 305-758-3839  
Website: [www.m-dcc.org](http://www.m-dcc.org)

**North Dade Regional Chamber of Commerce**  
1300 NW 167<sup>th</sup> St., Suite 1  
Miami, Florida 33169  
Tel: 305-690-9123  
Fax: 305-624-3002  
Website: [www.thechamber.cc](http://www.thechamber.cc)

**South Florida Hispanic Chamber of Commerce**  
333 Arthur Godfrey Road, Suite 300  
Miami Beach, Florida 33140  
Tel: 305-534-1903  
Fax: 305-534-8365  
Website: [www.sflhcc.com](http://www.sflhcc.com)

**Women's Chamber of Commerce of Miami-Dade County**  
P.O. Box 566164  
Miami, FL 33256  
Tel: 305-316-2536  
Fax: 305-759-8468  
Website: [www.womenschamberofcommerce.org](http://www.womenschamberofcommerce.org)

## **ASSISTANCE FOR INTERNATIONAL BUSINESS**

A large number of public and private-sector organizations are available to assist companies beginning or expanding their international business operations.

## **NATIONAL**

**U.S. Department of Commerce  
Miami U.S. Export Assistance Center**  
5835 Blue Lagoon Dr., Suite 203  
Miami Florida 33126  
Tel: 305-526-7428  
Fax: 305-526-7434  
Website: [www.buyusa.gov/florida/](http://www.buyusa.gov/florida/)

This office provides exporters with trade leads and market research regarding the best potential overseas markets for their products. The trade specialists offer one-on-one export counseling for beginning exporters, as well as the more experienced traders. Trade leads identified by the U. S and Foreign Commercial Service officers of the U.S. Department of Commerce and funneled daily into an electronic bulletin board known as the RTOP Trade Opportunity Program. The leads include opportunities for direct sales, representation, investment, licensing, joint ventures and foreign government tender.

**U.S. Customs Service, Miami District  
Airport**  
6601 NW 25<sup>th</sup> St.  
Miami, Florida 33122  
P.O. Box 52-3215  
Miami, Florida 33152  
Tel: 305-869-2800  
Fax: 305-869-2822  
Website:  
<http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/fl/5206.xml>

**PortMiami**  
903 South America Way, Terminal H  
Miami, Florida 33132  
Tel: 305-536-4758 Ext: 213  
Website:  
<http://www.miamidade.gov/portmiami/>

The U.S. Customs Service provides information on the amount of duty required on imported products. Customs also clears imports and collects required tariffs.

**U.S. Small Business Administration**  
100 S. Biscayne Blvd, 7<sup>th</sup> Floor  
Miami, Florida 33131  
Tel: 305-536-5521  
Fax: 305-536-5058  
Website: [www.sba.gov](http://www.sba.gov)

The U.S. SBA guarantees up to \$1.2 million in loans and up to \$750,000 for revolving line of credit for qualified exporters. The agency cosponsors matchmakers and provides training-counseling in international trade, as

well as supplying marketing information through Export Information Service.

**United States Citizenship and Immigration Services (USCIS), formerly the Immigration and Naturalization Services (INS)**

8801 NW 7th Ave.  
Miami, FL 33150  
Tel: 1-800-375-5283  
Fax: 305-530-7978  
Robert A. Wallis, District Director  
The INS provides information on immigration laws and employee regulations, as well as enforcement and changes in visa status.

**STATE & LOCAL**

**The Beacon Council**

International Economic Development  
80 SW 8 St, Suite 2400  
Miami, Florida 33130  
Tel: 305-579-1300  
Fax: 305-375-7580  
Website: [www.beaconcouncil.com](http://www.beaconcouncil.com)

The International Economic Development Department promotes Miami-Dade County to key industries in Europe, Asia, Latin America and Caribbean Region. These international efforts, as well as domestic and urban initiatives, are supported by the Marketing & Communications, Member Investor Services and Research & Strategic Planning Departments.

**CAMACOL  
(Latin Chamber of Commerce of the United States)**

735 NW 22<sup>nd</sup> Ave.  
Miami, Florida 33125  
Tel: 305-642-3870  
Fax: 305-642-0653  
Website: [www.camacol.org](http://www.camacol.org)

The chamber's programs include business assistance, trade missions, business relationships throughout Latin America and the Caribbean, and in-house employment bureau and international trade information.

**Enterprise Florida, Inc.**

201 Alhambra Circle, Suite 610  
Coral Gables, Florida 33134  
Tel: 305-808-3660  
Fax: 305-808-3586  
Manuel Mencia, Senior Vice President  
Website: [www.eflorida.com/](http://www.eflorida.com/)

Enterprise Florida, Inc. is a not-for-profit government-business partnership established to guide the development of Florida's economy. Its mission is to maintain a business friendly climate conducive to increasing Florida's trade volume and the creating and retention of jobs.

**Florida Customs Brokers and Forwarders Association**

8228 NW 14<sup>th</sup> St., Suite 300  
Doral, Florida 33126  
Tel: 305-499-9490  
Fax: 305-499-9491  
Website: [www.fcbf.com/](http://www.fcbf.com/)  
Barbara Pimental, Executive Director

The Florida Customs Brokers and Forwarders Association provides a forum for discussing the barriers to importing and exporting, with updates and seminars concerning international shipping and transportation.

**Greater Miami Chamber of Commerce**

1601 Biscayne Blvd, Ballroom Level  
Miami, Florida 33132  
Tel: 305-350-7700  
Fax: 305-374-6902  
Website: [www.greatermiami.com](http://www.greatermiami.com)  
Barry E. Johnson, President & CEO

The Greater Miami Chamber of Commerce develops and promotes strong relations with the international community; the International Economic Development Department assists businesses in developing export-import guidelines and marketing.

**Miami-Dade County Office of Economic Development and International Trade**

Stephen P. Clark Center  
111 NW 1<sup>st</sup> Street, Suite 2560  
Miami, Florida 33128  
Tel: 305-375-1254  
Fax: 305-679-7895  
Website: [www.miamidade.gov/business/international-trade.asp](http://www.miamidade.gov/business/international-trade.asp)  
Dimitrios "Jimmy" Nares, Assistant Director

**World Trade Center, Miami**

1007 North America Way, Suite 500  
Miami, Florida 33132  
Tel: 305-871-7910  
Fax: 305-871-7904  
Website: [www.worldtrade.org](http://www.worldtrade.org)

Charlotte Gallogly, President

The World Trade Center promotes two-way trade through education, trade missions, discussion lunches and specialized seminars. The center serves as a community source of reference and information in international business.

## **FREE TRADE ZONES**

### **Miami Free Zone**

2305 NW 107<sup>th</sup> Ave., Suite 107  
Miami, Florida 33172  
Tel: 305-591-4300  
Fax: 305-591-1808  
Website: [www.miamifreezone.com](http://www.miamifreezone.com)

Arcelio Gerardo, Director of Operations  
The Miami Free Zone offers users the benefits of import, storage, and mixing and assembly of merchandise with domestic goods, while avoiding customs duties for re-exports and delaying duties on imports.

### **Vision Council, Inc.**

2804 N.E. 8th Street  
Homestead, FL 33033  
Tel: 305-247-7082  
Fax: 305-247-9976  
Website: [www.visioncouncil.com](http://www.visioncouncil.com)

A public-private entity, Vision Council is a non-profit membership organization made up of local governmental, institutional, and business entities. Vision Council offers assistance to companies considering new or expanded operations in South Miami-Dade in the following areas: Business and professional contacts, Site selection, permitting, and licensing, Access to Financing, Demographics and market research, Business incentive programs, Business support programs, Workforce procurement, Business plan development, Business forums and workshops

## **BI-NATIONAL CHAMBERS OF COMMERCE IN MIAMI-DADE**

### **ABICC**

Association of Bi-National Chambers of Commerce in Florida  
260 Crandon Blvd.,  
Suite, 32 PMB 136  
Key Biscayne, Florida 33149  
Tel: 305-365-7247  
Website: [www.abicc.org](http://www.abicc.org)

Lita Haeger, President & CEO

### **Argentine-Florida Chamber of Commerce**

1000 NW 57th. Court, Suite 120  
Miami, FL 33126  
Tel: 305-357-8047  
Fax: 305-371-1656  
Web site: [www.argentinaflorida.org/](http://www.argentinaflorida.org/)  
E-mail: [afcc@argentinaflorida.com](mailto:afcc@argentinaflorida.com)  
Edgardo de Fortuna, President

### **Barbados-USA Chamber of Commerce**

2121 ponce de Leon Blvd. 1300  
Coral Gables FL, 33134  
Fax: 305-455-7975  
Tel: 305-442-1994  
Website:  
[www.barbadoschamberofcommerce.com/](http://www.barbadoschamberofcommerce.com/)  
Dwayne Williams, President

### **Brazilian-American Chamber of Commerce Florida**

P.O. Box 310038  
Miami, FL 33231  
Tel: 305-579-9030  
Fax: 305-579-9756  
Website: [www.brazilchamber.org/](http://www.brazilchamber.org/)

### **British American Chamber of Commerce**

P.O. Box 490796  
Key Biscayne, FL 33149  
Tel: 305-781-5177  
Fax: 305-361-1769  
Web site: [www.baccsouthflorida.org](http://www.baccsouthflorida.org)  
Neil Stebbing, President

### **CAMACOL (Latin American Chamber of Commerce of USA)**

735 NW 22<sup>nd</sup> Ave.  
Miami, Florida 33125  
Tel: 305-642-3870  
Fax: 305-642-0653  
William Alexander, President

### **Colombian-American Chamber of Commerce**

Miami Free Trade Zone  
2305 NW 107 Ave., Suite 1M14  
Miami, FL 331372  
Tel: 305-446-2542  
Web Site: [www.colombiachamber.com](http://www.colombiachamber.com)  
Francisco Borrero, President

### **Congolese-American Chamber of Commerce**

1800 N Bayshore Dr. 1800 #3308  
Miami, FL 33132  
Tel: 305-271-5890  
Web site: [www.congamerica.org/](http://www.congamerica.org/)  
Dr. Nkamany Kabamba, President

**Costa Rica U.S. Chamber of Commerce**

7930 SW 20<sup>th</sup> Street  
Miami, FL 33155  
Tel: 305-266-4849  
Fax: 305-266-7707  
Gerardo Borbon, President  
Website: [www.crusacc.com/](http://www.crusacc.com/)

**Dominican International Chamber of Commerce (DICC) of Florida**

104 SW 9<sup>th</sup> Street, Ground Floor  
Miami, Florida 33130  
Tel: 305-643-5535  
Fax: 305-644-0819  
Website:  
[www.mediaevolution.com.do/dicc/default.htm](http://www.mediaevolution.com.do/dicc/default.htm)  
Yunis Segura, President

**Netherlands American Business Chamber of Miami**

701 Brickell Ave, Suite 500  
Miami, Florida 33131  
Tel: 305-741-3134  
Website:  
<http://dutchchambermiami.com/oldindex.php/>  
Frank Behrens, President

**Florida-China Association, Inc. & SE US Japan Association**

P.O. Box 226647  
Coral Gables, FL 33222  
Tel: 786-235-8289  
FAX: (786) 235-8290  
Web site: [www.fl-china-assoc.org](http://www.fl-china-assoc.org)  
Dave Woodward, Executive Director

**Florida China Chamber of Commerce**

7200 NW 19<sup>th</sup> Street, Suite 302  
Miami, FL 33126  
Tel: 786-845-0781  
Fax: 786-845-0782  
Anly Liu, President  
Website: [www.floridachina.org/](http://www.floridachina.org/)

**French American Chamber of Commerce**

168 SE 1<sup>st</sup> Street, Suite 1102  
Miami, FL 33131  
Tel: 305-374-5000  
Fax: 305-358-8203  
Web Site: [www.faccmiami.com](http://www.faccmiami.com)  
Jacques Brion, President

**German-American Business Chamber of Florida, Inc**

**South East Chapter**  
100 N. Biscayne Blvd., Suite 2100  
Miami, Florida 33132  
Tel: 305-371-4282  
Fax: 305-371-6145  
Web Site: [www.gabc.us](http://www.gabc.us)  
Michael Claus, President

**Haitian-American Chamber of Commerce**

1510 NE 162nd Street  
North Miami Beach, FL 33162  
Tel: 305-733-9066  
Website: [www.haccf.com/](http://www.haccf.com/)  
Raoul Siclait, Chairman

**International Chamber of Mercosur in the US**

1132 Kane Concourse, 2<sup>nd</sup> Floor  
Miami, FL 33154  
Tel: 855-500-6372  
Website:  
[www.mercosurnorthamerica.net/index.html](http://www.mercosurnorthamerica.net/index.html)  
Xavier Capdevielle, President

**Italian-American Chamber of Commerce**

One Biscayne Tower  
2 S. Biscayne Boulevard, Suite 1880  
Miami, FL 33131  
Tel: 305-577-9868  
Fax: 305-577-3956  
Web Site: [www.iacc-miami.com/](http://www.iacc-miami.com/)  
Giampiero Di Persia, President

**The India-U.S. Chamber of Commerce**

3801 NE 207<sup>th</sup> Street, Suite 1102  
Aventura, FL 33180  
Tel: 305-931-8257  
Fax: 305-937-4909  
Web Site: [www.indousasfl.com](http://www.indousasfl.com)  
Madhu Mehta, President

**Jamaica USA Chamber of Commerce, Inc. (JAUSACC)**

4770 Biscayne Boulevard, Suite 1050  
Miami, Florida 33137  
Tel: 305-573-3235  
Fax: 305-576-7888  
Website: [www.jamaicausachamber.org](http://www.jamaicausachamber.org)  
Marie R. Gill, President

**Korean-American Chamber of Commerce of Greater Miami**

7840 NW 56 Street  
Miami, Florida 33166  
Tel: 305-592-6675  
Fax: 305-592-3665  
Kim Jong Sun, President

**Nicaraguan American Chamber of Commerce**

P.O. Box 31-0835  
Miami, FL 33231  
Tel: 305-776-3206  
Fax: 305-592-3665  
Website: [www.naccflorida.com](http://www.naccflorida.com)  
Mario Sacasa, President

**The Norwegian Shipping Club &  
Norwegian-American Chamber of  
Commerce**

P.O.Box 10098  
Miami, FL 33101

Tel: 954-850-0474  
Beate Jakobsen, President

**Pakistan-American Chamber of  
Commerce of Florida and the Americas  
Inc.**

7519 SW 95<sup>th</sup> Place  
Miami, FL 33173

Tel: 850-491-3900  
Ahmed Kabani, President

**Polish American Chamber of Commerce  
of Florida & the Americas**

8141 SW 170 Terrace  
Miami, FL 33157

Tel: 305-908-8492  
Fax: 305-908-8491  
Website: [www.polishamericanchamber.com/](http://www.polishamericanchamber.com/)  
Mr. Adrian Paeska, President

**Puerto Rican Chamber of Commerce of  
South Florida**

3550 Biscayne Blvd., Suite 306  
Miami, FL 33137

Tel: 305-571-8006  
Fax: 305-571-8007  
Web Site: [www.puertoricanchamber.com](http://www.puertoricanchamber.com)  
Luis De Rosa, President  
Raymond Torres, Chairman

**Swedish-American Chamber of  
Commerce, Florida**

260 Crandon Blvd., Suite 32PMB192  
Key Biscayne, FL 33149

Tel: 305-767-1662  
Fax: 305-675-0244  
Web Site: [www.sacc-florida.com/](http://www.sacc-florida.com/)  
Jonas Haeger, President

**U.S.-Mexico Chamber of Commerce**

1441 Brickell Ave., Suite 1400  
Miami, FL 33131

Tel: 305-374-7401  
Website: [www.usmcoc.org/](http://www.usmcoc.org/)  
Al Zapata, President

**Venezuelan-American Chamber of  
Commerce of Florida**

1600 Ponce de Leon Blvd. 10th floor, Suite  
1033

Coral Gables FL 33134  
Tel: 786 350-1190  
Fax: 786-350-1191  
Web Site: [www.venezuelanchamber.org](http://www.venezuelanchamber.org)  
Jose Gregorio Tobar, President

**FOREIGN TRADE OFFICES**

**Brazil**

Brazilian Trade Bureau  
80 SW 8<sup>th</sup> Street, 26<sup>th</sup> Floor  
Miami, Florida 33130-3004  
Tel: 305-285-6200  
Fax: 305-285-6232  
Christiano Rabelo, Deputy Consul General

**Canada**

Consulate General of Canada  
200 S. Biscayne Blvd, Suite 1600  
Miami, Florida 33131  
Tel: 305-579-1600  
Fax: 305-374-6774  
Mark-Andre Hawkes, Senior Trade  
Commissioner

**Chile**

Prochile Chilean Trade Bureau  
800 Brickell Ave, Suite 900  
Miami, Florida 33131  
Tel: 305-374-0697  
Fax: 305-374-4270  
Gustavo Rodriguez, Trade Commissioner

**China**

China Latin America Trade Center  
2710 NW 24<sup>th</sup> Street  
Miami, FL 33142  
Tel: 305-636-0902  
Fax: 305-636-0910  
Joe Chi, President

**Colombia**

Colombian Trade Government  
Bureau Pro Export  
601 Brickell Key Drive, Suite 801  
Miami, FL 33131  
Tel: 305-374-3144  
Fax: 305-372-936  
Luis German Restrepo, Director

**COPCA – Consortium for Commercial  
Promotion of Catalonia (Now ACC10)**

2655 Le Jeune Rd., Suite 810  
Coral Gables, Florida 33134  
Tel: 305-442-4018  
Fax: 305-442-1676  
Concepcion Muñoz, Executive Director

**Dominican Republic**

Dominican Republic Government Tourist  
Office  
848 Brickell Ave., Suite 747  
Miami, Florida 33131  
Tel: 305-444-4592

Fax: 305-358-4185  
Wendy Justo, Executive Director

#### **Ecuador**

Ecuador Trade Center  
117 NW 42nd Ave, Suite CU4  
Miami, Florida 33126  
Tel: 305-539-0224  
Fax: 305-539-0009  
Fernando Navia, Commercial Trade Officer

#### **Germany**

Consulate General of Germany  
100 N. Biscayne Blvd., Suite 2200  
Miami, Florida 33132  
Tel: 305-358-0290  
Fax: 305-358-0307  
Jürgen Borsch, Consul General

#### **Guatemala**

Guatemala Trade Office  
1101 Brickell Ave, Suite 1003-S  
Miami, Florida 33133  
Tel: 305-373-0322  
Fax: 305-373-0244  
Dunia Miranda, Commercial Attaché

#### **Italy**

Italian Trade Commission  
4000 Ponce de Leon Blvd., Suite 590  
Coral Gables, FL 33146  
Tel: 305-461-3896  
Fax: 786-497-8900  
Fabrizio Giustarini, Trade Commissioner

#### **Korea**

Korean Trade Center  
2S. Biscayne Blvd., Suite 3770  
Miami, FL 33131  
Tel: 305-374-4648  
Byungok Song, Director

#### **Malaysia**

Malaysian External Trade Development  
703 Waterford Way, Suite 150  
Miami, FL 33126  
Tel: 305-267-8779  
Fax: 305-267-8784

#### **Mexico**

PROMEXICO  
1399 SW 1<sup>st</sup> Avenue, 3<sup>rd</sup> Floor  
Miami, FL 33130  
Tel: 305-415-9360  
Fax: 305-415-9361  
Moises Peraza, Trade Commissioner

#### **Peru**

Consulate of Peru  
444 Brickell Ave, Suite M-135  
Miami, Florida 33131

Tel: 305-347-2437  
Fax: 305-381-6027  
Erik Aponte, Trade Commissioner

#### **Spain**

Trade Commission of Spain  
2655 Le Jeune Rd, Suite 1114  
Coral Gables, Florida 33134  
Tel: 305-446-4387  
Fax: 305-446-2602  
Mario Buisan, Trade Commissioner

#### **Taiwan**

Taiwan Trade Center  
5301 Blue Lagoon DR  
Miami, FL 33126  
Tel: 305-266-9191  
Fax: 305-266-8787  
Leonor Lin, Director

#### **Thailand**

Thai Trade Center  
6100 Blue Lagoon Drive, Suite 100  
Miami, FL 33126  
Tel: 786-388-7888  
Fax: 305-379-5677  
Kanya Amorntheerakul, Director

### **CONSULAR CORPS OF MIAMI**

(As of September 14, 2009)

#### **Antigua and Barbuda**

Ingraham Building  
25 SE 2nd Avenue, Suite 300  
Miami, Florida 33131  
Websites: [www.ab.gov.ag](http://www.ab.gov.ag)

#### **Argentina**

1101 Brickell Ave, Suite 900  
Miami, FL 33131  
Tel: 305-373-1889  
Fax: 305-373-1598  
Website:  
[www.consuladoargentinoenmiami.com](http://www.consuladoargentinoenmiami.com)  
Gustavo Martinez Pandiani, DCGI

#### **Bahamas**

Ingraham Building  
25 SE 2nd Ave., Suite 600  
Miami, FL 33131  
Tel: 305-373-6295  
Fax: 305-373-6312  
Rhoda M. Jackson, Consul General

#### **Barbados**

2121 Ponce De Leon  
Coral Gables, FL 33134  
Tel: 786-515-1201  
Fax: 305-445-7975

Website: [www.foreign.gov.bb](http://www.foreign.gov.bb)  
(link to the Consulate through this site)  
Collin S. Mayers, Consul General

#### **Belgium**

100 North Biscayne Blvd, Suite 500  
Miami, FL 33132  
Tel: 305-377-1368  
Fax: 786-206-3062  
Manuel Molina, Honorary Consul

#### **Belize**

1805 Ponce De Leon Blvd., Suite 510  
Coral Gables, FL 33134  
Tel: 305-755-0276  
Fax: 305-755-0277  
Janine Sylvester-Vega, Honorary Consul

#### **Bolivia**

700 S. Royal Poinciana Blvd., Suite 505  
Miami Springs, FL 33166  
Tel: 305-358-6303  
Fax: 305-358-6305  
Natalia Campero Romero, Consul General

#### **Brazil**

80 SW 8<sup>th</sup> Street, Suite 2600  
Miami, Florida 33130  
Tel: 305-285-6200  
Fax: 305-285-6229  
Helio Vitor Ramos Filho, Consul General

#### **Canada**

200 S Biscayne Boulevard, Suite 1600  
Miami, Florida 33131  
Tel: 305-579-1600  
Fax: 305-579-1631  
Website: [www.miami.gc.ca](http://www.miami.gc.ca)  
Louise L. Leger, Consul General

#### **Chile**

800 Brickell Ave, Suite 1200  
Tel: 305-373-8623 / 8624  
Fax: 305-379-6613  
Juan Luis Nilo, Consul General  
Website: <http://chileabroad.gov.cl/miami/en/>

#### **Colombia**

280 Aragon Avenue  
Coral Gables, FL 33134  
Tel: 305-446-6060  
Fax: 305-441-9537  
Website: [www.consuladodecolombia.com](http://www.consuladodecolombia.com)  
Marta Jaramillo, Consul General

#### **Costa Rica**

2730 SW 3rd Ave. Suite 401  
Miami, FL 33129  
Tel: 305-423-3951/ 3952/ 3953  
Fax: 786-522-0119  
Website: [www.costarica.com/embassy](http://www.costarica.com/embassy)

Lorena Sanchez, Consul General

#### **Dominican Republic**

1038 Brickell Avenue  
Miami, Florida 33131  
Tel: 305-358-3220  
Fax: 305-358-2318  
Website: [www.consulate-miami.com/dominican-republic.html](http://www.consulate-miami.com/dominican-republic.html)  
Manuel Felipe Almanzar, Consul General

#### **Ecuador**

117 NW 42nd Ave., Suites CU4 & CU5  
Miami, FL 33126  
Tel: 305-539-8214  
Fax: 305-539-8313  
Website: <http://www.ecuador.us>  
Eduardo Riveadeneira Baquerizo, Consul General

#### **El Salvador**

2600 Douglas Center, Suite 104  
Coral Gables, FL 33134  
Tel: 305-774-0840  
Fax: 305-774-0850  
Email: [lmontes@rree.gob.sv](mailto:lmontes@rree.gob.sv)  
Maria Teresa de Pacheco de Gonzalez,  
Consul General

#### **Finland**

50 NE 29th Street  
Miami, FL 33137  
Tel: 305-984-5310  
Fax: 305-444-9057  
Susan P. Kelley, Honorary Consul

#### **France**

1395 Brickell Ave., Suite 1050  
Miami, Florida 33131  
Tel: 305-403-4150  
Fax: 305-403-4151  
Website: [www.consulfrance-miami.org](http://www.consulfrance-miami.org)  
Gael De Maisonneuve, Consul General

#### **Germany**

100 N Biscayne Boulevard, Suite 2200  
Miami, Florida 33132  
Tel: 305-358-0290  
Fax: 305-358-0307  
Website:  
[http://www.germany.info/Vertretung/usa/en/03\\_Consulates/Miami/00/Home.html](http://www.germany.info/Vertretung/usa/en/03_Consulates/Miami/00/Home.html)  
Jürgen Borsch, Consul General

#### **Grenada**

17918 NW 66th Court Circle  
Miami Lakes, FL 33015  
Tel: 786-942-0275  
Fax: 305-826-9433  
Richard A. Nixon, Honorary Consul General

**Guatemala**

1101 Brickell Avenue, Suite 1003-S  
Miami, FL 33131  
Tel: 305-679-9945/ 9946/ 9947  
Fax: 305-679-9983  
Gabriela Maria Aparicio, Consul General

**Guyana**

795 NW 72<sup>nd</sup> Street  
Miami, FL 33150  
Tel: 786-235-0431  
Fax: 305-693-9313  
Ramzan Roshanali, Honorary Consul

**Haiti**

259 SW 13th Street  
Miami, FL 33130  
Tel: 305-859-2003  
Fax: 305-854-7441  
Francois Guillaume II, Consul General

**Honduras**

7171 Coral Way, Suite 311  
Miami, FL 33155  
Tel: 305-269-3930/ 9322/ 9345  
Fax: 305-269-9445  
Lizette Hyawit, Consul General

**Hungary**

1550 Madruga Ave., Suite 201  
Coral Gables, FL 33146  
Tel: 305-448-2131  
Fax: 305-448-3184  
George de Pozsgay, Hon. Consul General

**Israel**

100 N. Biscayne Blvd., Suite 1800  
Miami, FL 33132  
Tel: 305-925-9400  
Fax: 305-925-9451  
Website: [www.consulate-miami.com/israel.html](http://www.consulate-miami.com/israel.html)  
Chaim Shacham, Consul General

**Italy**

4000 Ponce de Leon Blvd., Suite 590  
Coral Gables, Florida 33146  
Tel: 305-374-6322  
Fax: 305-374-7945  
Website:  
[www.consmiami.esteri.it/Consolato\\_Miami/](http://www.consmiami.esteri.it/Consolato_Miami/)  
Adolfo Barattolo, Consul General

**Jamaica**

25 SE 2nd Avenue, Suite 609  
Miami, Florida 33131  
Tel: 305-374-8431  
Fax: 305-577-4970  
Sandra A. Grant Griffiths, Consul General

**Japan**

80 SW 8<sup>th</sup> Street, Suite 3200  
Miami, FL 33130  
Tel: 305-530-9090  
Fax: 305-530-9002  
Eiichi Kawahara, Consul General

**Korea (Republic of Korea)**

SunTrust International Center  
1 SE 3rd Avenue, 25<sup>th</sup> Floor  
Miami, FL 33131  
Tel: 305-982-5573  
Fax: 305-374-5095  
Burton A. Landy, Honorary Consul General

**Lebanon**

1320 S. Dixie Hwy, Suite 241  
Coral Gables, FL 33146  
Tel: 305-665-3004  
Fax: 305-666-8905  
Website: <http://www.lebanonembassyus.org>  
Ali Karanouh, Consul General

**Malta**

200 S. Biscayne Blvd., Suite 1800  
Miami, FL 33131  
Tel: 305-347-5290  
Fax: 305-877-3695  
Patrick C. Barthelet, Honorary Consul

**Mexico**

1399 S.W. 1<sup>st</sup> Avenue, 2<sup>nd</sup> Floor  
Miami, Florida 33130  
Tel: 786-268-4900  
Fax: 786-268-4895  
Juan M. Gutierrez Tinoco, Consul General

**Monaco**

2000 Ponce De Leon Blvd., #600  
Coral Gables, Florida 33134  
Tel: 305-421-6360  
Fax: 786-513-3241  
Michele Kessler, Honorary Consul

**Moldova**

25 Se 2nd Ave Ste. 808  
Miami, Florida 33131  
Tel: 305-459-1551  
Fax: 305-459-1551  
Website: [www.ghermanlaw.com.com](http://www.ghermanlaw.com.com)  
Sergiu Gherman, Consul

**The Netherlands**

701 Brickell Avenue, 5th Floor  
Miami, Florida 33131  
Tel: 786-866-0482  
Fax: 786-866-0498  
Website: [miami.the-netherlands.org/](http://miami.the-netherlands.org/)  
Simone Filippini, Consul General

**Nicaragua**

1332 West Flagler St.  
Miami, Florida 33125  
Tel: 305-265-1415  
Fax: 305-265-1780  
Luis A. Martinez Noguera, Consul General

**Norway**

806 S. Douglas Rd., Suite 580  
Coral Gables, Florida 33134  
Tel: 305-358-4386  
Fax: 305-374-4369  
Website: [www.norway.org](http://www.norway.org)  
Trond S. Jensen, Honorary Consul General

**Panama**

5775 Blue Lagoon Drive, Suite 200  
Coral Gables, Florida 33126  
Tel: 786-238-8964  
Fax: 305-447-4142  
Tomas Guerra, Consul General

**Paraguay**

25 SE 2 Ave., Suite 705  
Miami, Florida 33131  
Tel: 305-374-9090  
Fax: 305-374-5522  
Sofia Lopez-Garelli, Consul General

**Peru**

444 Brickell Avenue, Suite M-135  
Miami, Florida 33131  
Tel: 786-347-2420  
Fax: 305-373-5388  
Email: [echavarrigarcia@consulado-peru.com](mailto:echavarrigarcia@consulado-peru.com)  
Website: [www.consulado-peru.com](http://www.consulado-peru.com)  
Cesar E. bustamante, Consul General

**Poland**

1440 79th Street Causeway, Suite 117  
Miami, Florida 33141  
Tel: 305-866-0077  
Fax: 305-865-5150  
Blanka Rosenstiel, Honorary Consul

**Saint Kitts and Nevis**

6855 Red Road  
Coral Gables, Florida 33143  
Tel: 786-662-7722  
Fax: 786-662-7723  
Brian E. Keeley, Honorary Consul General

**Saint Lucia**

2 Alhambra Plaza, Suite 850  
Coral Gables, Florida 33134  
Tel: 305-586-3076  
Fax: 561-795-3945  
Kent Hippolyte, Consul General

**Senegal**

4000 Ponce De Leon Blvd, Suite 700  
Coral Gables, Florida 33146

Tel: 305-371-4286  
Fax: 305-371-4288  
Michael S. Hacker, Honorary Counsel

**Togo**

4000 Ponce de Leon Blvd., Suite 700  
Coral Gables, Florida 33146  
Tel: 305-371-4286  
Fax: (305) 371-4288  
Michael S. Hacker, Honorary Consul

**Singapore**

2601 S. Bayshore Drive, Suite 800  
Miami, FL 33131  
Tel: 305-858-4225  
Fax: 305-858-2334  
Steven J. Green, Honorary Consul General

**Slovenia**

1501 Calais Drive  
Miami Beach, FL 33141  
Tel: 305-628-6522  
Fax: 305-628-6682  
Gregory S. Chan, Honorary Consul

**Spain**

2655 Le Jeune Road, Suite 201  
Coral Gables, Florida 33134  
Tel: 305-446-5511  
Fax: 305-446-0585  
Maria Cristina Barrios, Consul General

**Suriname**

6303 Blue Lagoon Dr. Suite 352  
Miami, Florida 33126  
Tel: 305-265-4655  
Fax: 305-265-4599  
Website: [www.scgmia.com](http://www.scgmia.com)  
Rita Schavet, Consul General

**Switzerland**

825 Brickell Bay Drive, Suite 1450  
Miami, Florida 33131  
Tel: 305-377-6700  
Fax: 305-377-9936  
Urs Lindenmann, Honorary Consul

**Thailand**

121 Alhambra Plaza, Suite 1500  
Coral Gables, Florida 33134  
Tel: 305-445-7577  
Fax: 305-974-1287  
George M. Corrigan, Hon. Consul General

**Trinidad and Tobago**

1000 Brickell Avenue, Suite 800  
Miami, Florida 33131-3047  
Tel: 305-374-2199  
Fax: 305-374-3199  
Anil Ramnanan, Consul General

**Tunisia**  
1800 SE 1<sup>st</sup> Ave, Ste 403  
Miami, Florida 33129  
Tel: 305-858-5456  
Fax: 305-858-5909  
Deborah Balliette-Jacobson, Honorary  
Consul

**United Kingdom**  
1001 Brickell Bay Drive, Suite 2800  
Miami, Florida 33131  
Tel: 305-374-1522  
Fax: 305-374-8196  
Kevin McGurgan, Consul General

**Uruguay**

1077 Ponce de Leon Boulevard, Suite B  
Coral Gables, Florida 33134  
Tel: 305-443-7453/ 7253  
Fax: 305-443-7802  
E-mail: [conurumia@bellsouth.net](mailto:conurumia@bellsouth.net)  
Alvaro Daniel Gallardo, Consul General

**Venezuela**  
1101 Brickell Avenue, Suite 300  
Miami, Florida 33131  
Tel: 305-577-4214  
Fax: 305-372-5167  
Website: [www.consulate-miami.com/venezuela.html](http://www.consulate-miami.com/venezuela.html)  
Antonio José Hernández-Borgo, Consul  
General, Dean of the Consular Corps.

## **FINANCE**

### **PUBLIC/NON-PROFIT FINANCING**

The following organizations provide financial products for high-risk and newer businesses or businesses in designated areas.

**BAC Funding Corp.**  
6600 NW 27<sup>th</sup> Ave.  
Miami, Florida 33147  
Tel: 305-693-3550  
Fax: 305-693-7450  
Website: [www.bacfundingcorp.com](http://www.bacfundingcorp.com)

BAC Funding Corporation and Affiliates ("BAC") extends commercial credit to African-American owned businesses in the form of asset-based revolving credit lines and joint venture agreements. BAC's creative approach to financial solutions has enabled the organization to become a premier lender in the South Florida market, successfully and profitably addressing historically unmet financing needs.

**Florida Business Development Corporation**  
7270 N.W. 12th Street, PH #1  
Miami, Florida 33126  
Phone: 305-597-5225  
Fax: 305-597-4036  
Website: [www.fbdc.net](http://www.fbdc.net)

The FBDC is the Certified Development Corporation (CDC) authorized by the SBA to provide 504 financing for real estate purposes. The FBDC provides fixed-asset financing (primarily for real estate acquisition) to qualified businesses in conjunction with participating banks.

**Miami-Dade County Industrial Development Authority (IDA)**  
80 SW 8<sup>th</sup> St, Suite 2801  
Miami, Florida 33130  
Tel: 305-579-0070  
Fax: 305-579-0225  
Website: [www.mdcida.org](http://www.mdcida.org)

Through the issuance of Tax Exempt Industrial Development Revenue Bonds, the Miami-Dade County Industrial Development Authority provides below-market interest rate financing for fixed asset projects. For qualified borrowers, loans ranging from \$2 million to \$10 million for terms up to 20 years can be made available at interest rates approximating 75% of the prevailing New York prime rate. Eligible projects can include manufacturing, assembly, printing and food processing, and others in which raw material is converted or combined with other raw material to produce a finished or semi-finished product. Eligible costs can include the purchase of land, construction of new buildings and purchase and installation of new equipment. The purchase and rehabilitation of an existing facility may also qualify. Since authorizing its first industrial development revenue bond issue, the authority has issued in excess of \$814 million in bonds for local projects.

**Miami-Dade County Department of Small Business Development**  
111 NW 1<sup>st</sup> Street, 19<sup>th</sup> Floor  
Miami, Florida 33128  
Tel: 305-375-3111  
Fax: 305-375-3160  
Website: [www.miamidade.gov/sba](http://www.miamidade.gov/sba)

The Department of Business Development is the Miami-Dade County agency responsible for coordinating and implementing minority business programs. In order to provide Miami-Dade County's certified firms with professional assistance in developing a sound and feasible financial statement or tax return, and/or business plan, the county has established the Accounting Services Program and the Business Plan Reimbursement Program.

**Miami-Dade County Department of Housing and Community Development**

Office of Housing and Community Development  
Overtown Transit Village North  
701 NW 1<sup>st</sup> CT, 14<sup>th</sup> Floor  
Miami, Florida 33136  
Phone: 786-469-2216  
Website:  
[Http://www.miamidadegov/housing/community-development.asp](http://www.miamidadegov/housing/community-development.asp)

The Office of Housing and Community Development assists businesses seeking financial assistance, including loans, for start-ups and expansions. The area-specific programs are designed to assist in the commercial redevelopment of properties located in Miami Dade County's State Enterprise Zone, Federal Enterprise Community-Empowerment Zone, Neighborhood Revitalization Strategy Areas (NRSAs), Eligible Block Groups and Designated Targeted Urban Areas.

**SBDC in Miami-Dade – Florida Small Business Development Center**

11000 University Pkwy, Bldg. 38  
Pensacola, FL 32514-5750  
Phone: 850.473.7800 or 1.866.737.7232  
Fax: 850.473.7813  
Website: [www.floridasbdc.org](http://www.floridasbdc.org)

The Florida Small Business Development Center Network (FSBDCN) delivers, through certified professionals, consulting, training and information to help businesses succeed and create positive impact for the Florida economy, while providing value for our stakeholders.

**U.S. Small Business Administration**

100 S. Biscayne Blvd, Suite 1005  
Miami, Florida 33131  
Tel: 305-536-5521

Fax: 305-536-5058  
Website: [www.sba.gov/fl/south](http://www.sba.gov/fl/south)

Since its founding on July 30, 1953, the U.S. Small Business Administration has delivered millions of loans, loan guarantees, contracts, counseling sessions and other forms of assistance to small businesses. SBA provides assistances primarily through its four programmatic functions: Entrepreneurial Development (Education, Information, Technical Assistance & Training), Access to Capital (Business Financing), Government Contracting (Federal Procurement), Advocacy (Voice for Small Business)

**INTERNATIONAL FINANCING PROGRAMS**

**Export-Import Bank of U.S. SE Regional Office**

5835 Blue Lagoon Drive, Suite 203  
Miami, Florida 33126  
Tel: 305-526-7436  
Fax: 305-526-7435  
Website: [www.exim.gov](http://www.exim.gov)

The Export-Import Bank of the United States is an independent U.S. Government agency that helps finance the overseas sale of U.S. goods and services. It provides working capital loan guarantees and credit insurance to qualified exporters.

**MICRO LOANS**

Two not-for-profit organizations have funds for micro-enterprise lending program throughout Miami-Dade County. Loans ranging from \$500 to \$35,000 are available for start-up or small-scale business.

**ACCION, USA**

2828 Coral Way, Suite 204  
Coral Gables, FL 33145  
Tel: 305-548-3360  
Fax: 305-548-3348  
Website: [www.accionusa.org](http://www.accionusa.org)

**Partners for Self Employment, Inc.**

3000 Biscayne Blvd., Suite 215A  
Miami, Florida 33137  
Tel: 305-438-1407 x215  
Fax: 305-438-1411  
Website:  
[www.partnersforselfemployment.com](http://www.partnersforselfemployment.com)

## **SMALL BUSINESS ASSISTANCE**

**Florida International University  
College of Law Clinical Program,  
Community Department Clinic**  
11200 S.W. 8<sup>th</sup> Street  
William Lehman Aviation Center, 3<sup>rd</sup> Floor  
Miami, Florida 33199  
Tel: 305-348-7541  
Fax: 305-348-4108  
Website: <http://law.fiu.edu/>

FIU provides small businesses with legal assistance on business licensing and counseling on compliance with State, local and Federal laws.

**Entrepreneurial Institute  
Florida Memorial University**  
William Lehman Aviation Center, 3<sup>rd</sup> Floor  
15800 NW 42<sup>nd</sup> Avenue  
Opa-locka, Florida 33054  
Tel: 305- 626-3155  
Fax: 305-626-3127  
Website: [www.fmuniv.edu](http://www.fmuniv.edu)

Funded by Miami-Dade County, this program provides small business training and technical assistance to minority business owners and operators.

**Johnson & Wales Business Center**  
815 NE 125th St.  
North Miami, Florida 33161  
Tel: 305-892-7054  
Website: [www.jwu.edu](http://www.jwu.edu)

Students offer free income tax services and business advice. By appointment only.

**Service Corps of Retired Executives  
(SCORE)**  
111 NW 1st Street #1941  
Miami, FL 33128  
Tel: 786-425-9119  
Website: [www.scoremiami.org](http://www.scoremiami.org)

SCORE offers one-on-one counseling and workshops on start-ups, marketing, financial management, and personnel to all types of enterprises.

**U.S. Small Business Administration**  
100 S. Biscayne Blvd, Suite 1005  
Miami, Florida 33131  
Tel: 305-536-5521  
Fax: 305-536-5058  
Website: [www.sba.gov/fl/south](http://www.sba.gov/fl/south)

Since its founding on July 30, 1953, the U.S. Small Business Administration has delivered

millions of loans, loan guarantees, contracts, counseling sessions and other forms of assistance to small businesses. SBA provides assistances primarily through its four programmatic functions: Entrepreneurial Development (Education, Information, Technical Assistance & Training), Access to Capital (Business Financing), Government Contracting (Federal Procurement), Advocacy (Voice for Small Business)

## **ASSISTANCE FOR SMALL, MINORITY AND WOMEN-OWNED BUSINESSES**

**Hispanic Business Initiative Fund of  
Florida (HBIF)**  
HBIF Main Office - South Florida, Miami  
Miami Free Zone, Doral  
2315 NW 107th Avenue, Office #1M17  
(Mail Box #15)  
Miami, FL 33172  
Tel: (786) 329-5830  
Website: <http://www.hbifflorida.org/>

HBIF is the leading Hispanic economic development, nonprofit organization in Florida that specializes in providing bilingual assistance to Hispanic entrepreneurs aiming to establish or expand their business in Florida. Services: Small business consulting, Business seminars, Entrepreneurial grants, Access to loans.

**Women's Business Development Center  
WBDC/FL Affiliate of WBENC**  
13155 SW 134 St., Suite 205  
Miami, Florida 33186  
Tel: (305) 971-9446  
Fax: (305) 971-7061  
Website: [www.womensbusiness.info](http://www.womensbusiness.info)

The WBDC is the Florida Affiliate of the Women's Business Enterprise National Council (WBENC). They provide women business enterprises with opportunities to increase their share of the vendor/supplier market both in the private and public sectors.

**Minority Business Enterprise Center**  
970 SW 1<sup>st</sup> Street, Suite 405 & 406  
Miami, FL 33130  
Tel: 786-316-0888  
Fax: 786-316-0090  
Website:  
[http://www.miamigov.com/accessmiamijobs/  
business\\_general.html](http://www.miamigov.com/accessmiamijobs/business_general.html)

Funded by the U.S. Department of Commerce, MBDA, and hosted by the City of Miami and the South Florida Regional Planning Council, the main purpose of the MBEC is to ensure that minority entrepreneurs receive quality management and technical assistance so that they may successfully participate in the free enterprise economy of the U.S. as well as in the international marketplace. MBEC offers a variety of services, including business counseling, loan packaging, business planning, construction management services, and international trade assistance.

**Carrie P. Meek Entrepreneurial Education Center, North Campus Miami-Dade Community College**  
6300 NW 7<sup>th</sup> Avenue  
Miami, Florida 33150  
Tel: 305-237-1900  
Fax: 305-237-1903  
Website: [www.mdc.edu/north/eec](http://www.mdc.edu/north/eec)

The Entrepreneurial Education Center provides education and training to small and minority entrepreneurs in small business management. The center also has a Small Business Development Center to provide one-on-one counseling to clients, and a business library is also available.

**Southern Florida Minority Supplier Development Council**  
9499 NE 2<sup>nd</sup> Ave, Suite 201  
Miami, Florida 33138  
Tel: 305-762-6151  
Fax: 305-762-6158  
Website: <http://sfmsdc.org/>

SFMSDC fosters the development of business relationships between member corporations, universities, financial institutions and minority-owned business. Programs are designed to introduce minority suppliers to corporate members and to secure purchase orders and contracts for minorities.

**Miami-Dade County Department of Small Business Development**  
111 NW 1<sup>st</sup> Street, 19<sup>th</sup> Floor  
Miami, Florida 33128  
Tel: 305-375-3111  
Fax: 305-375-3160  
Website: [www.miamidade.gov/sba](http://www.miamidade.gov/sba)

This department is responsible for coordinating and implementing minority business enterprise activities. The department certifies minority businesses to

be eligible to participate in county contracts through the Minority and Disadvantaged Business Enterprise programs, provides technical assistance, and implements the county's Accounting Services and Business Reimbursement programs.

### **Tools for Change**

NANA (Neighbors and Neighbors Association) and Tools for Change  
180 NW 62<sup>nd</sup> Street  
Miami, Florida 33150  
Tel: 305-756-0605  
Fax: 305-756-6008  
Website: <http://www.nanafl.org/>  
<http://www.tfcmiami.org/home>

Tools for Change was created to make the economic development system more effective in delivering jobs and services to residents, workers and business owners in Miami-Dade County's urban areas. Core services include technical assistance in business start-up and formation. The organization also manages and implements the Mom & Pop Small Business Grant program which provides commissioner-district focused financial assistance to qualified for-profit small businesses that are approved for funding. Finally, the organization manages a micro-loan program to provide up to \$10,000 financing for small businesses located in Miami-Dade County.

## **LABOR**

### **PUBLIC LABOR RECRUITMENT**

The Florida Department of Labor's Job Services of Florida assists businesses with their recruiting efforts by working directly with employers to determine labor needs, identify available workforce, and to recruit persons with the needed skills.

Training and Employment Council One-Stop Centers in Miami-Dade County where direct assistance may be obtained:

**Carol City**  
4690 NW 183<sup>rd</sup> St  
Carol City, Florida 33055  
Tel: 305-620-8012  
Fax: 305-620-9813

**Hialeah Downtown**  
240 E 1<sup>st</sup> Avenue, Suite 208  
Hialeah, Florida 33010  
Tel: 305-883-6925  
Fax: 305-883-6910

**Hialeah Gardens**

2851 W 68<sup>th</sup> St., Suite 14  
 Hialeah, Florida 33016  
 Tel: 305-826-4011  
 Fax: 305 826-8022

**Homestead**

140 NE 8<sup>th</sup> Street  
 Homestead, Florida 33030  
 Tel: 305-242-5373  
 Fax: 305-242-2438

**Little Havana**

701 SW 27<sup>th</sup> Avenue  
 Miami, Florida 33135  
 Tel: 305-643-3300  
 Fax: 305-643-7240

**Miami Beach**

833 6<sup>th</sup> Street, 2<sup>nd</sup> Floor  
 Miami Beach, Florida 33139  
 Tel: 305-532-5350  
 Fax: 305-532-9307

**North Miami Beach**

633 NE 167<sup>th</sup> Street, Suite 200  
 North Miami Beach, Florida 33162  
 Tel: 305-654-7175  
 Fax: 305-654-7188

**Northside**

7900 NW 27<sup>th</sup> Avenue, Suite 200  
 Miami, Florida 33147  
 Tel: 305-693-2060  
 Fax: 305-693-2071

**Perrine**

9555 SW 175<sup>th</sup> Terrace  
 Miami, Florida 33157  
 Tel: 305-252-4440  
 Fax: 305-278-1066

**West Dade**

8485 Bird Road  
 Miami, FL 33155  
 Tel: 305-228-2300  
 Fax: 305-228-2321

**PRIVATE/NON PROFIT LABOR RECRUITMENT**

Miami-Dade County has more than 85 professional personnel agencies specializing in all facets of personnel recruitment.

Florida SER-Jobs for Progress, Inc.  
 P.O. Box 661597  
 Miami Springs, FL 33266  
 5600 NW 36 Street Suite 561  
 Miami, Florida

Tel: 305-871-2820  
 Fax: 305-871-5643  
 Website: [www.serflorida.org](http://www.serflorida.org)

SER-Jobs for Progress is a not-for-profit organization dedicated to enabling individuals and families to become self-sufficient through education, workforce development and employment.

**LABOR TRAINING**

Greater Miami offers several training assistance programs to employers. The Jobs and Education Partnership (JEP) offers on-the-job training for private industry. Miami-Dade County Public Schools, local educational institutions like Florida International University and Miami-Dade Community College offer a wide range of vocational and occupational training certificate programs.

**Workforce Florida**

1580 Waldo Palmer Lane, Suite 1  
 Tallahassee, Florida 32308  
 Tel: 850-921-1119  
 Fax: 850-921-1101  
 Website: [www.workforceflorida.com](http://www.workforceflorida.com)

A catalyst for creating and nurturing world-class talent, Workforce Florida is the statewide, business-led workforce policy board. Charged with overseeing the state's workforce system, Workforce Florida develops strategies to help Floridians enter and advance in the workforce while supporting economic development priorities and strengthening the state's business climate. Our No. 1 priority is getting Floridians back to work while supporting the retention and advancement of those who are employed. The Quick Response Training Program is available to private businesses locating new facilities in Florida, existing expanding Florida business or retaining current Florida employees. The average training stipend ranges between \$500-600 per trainee. Applications are approved or denied within 10 working days of receipt of completed application.

**Miami-Dade College Wolfson Campus Office of Community Education**

300 NE 2<sup>nd</sup> Avenue, Room 1158  
 Miami, Florida 33132  
 Tel: 305-237-3120  
 Fax: 305-237-7458  
 Website: [www.mdc.edu/wolfson/Academic/communityeducation](http://www.mdc.edu/wolfson/Academic/communityeducation)

The Center for Business and Industry offers businesses on-site training programs in management, supervision, computers, foreign trade, banking and finance, marketing and sales, office technology and a wide range of other business-related programs.

#### **South Florida Workforce**

7300 Corporate Center Drive, Suite 500  
Miami, Florida 33126  
Tel: 305-594-7615  
Fax: 305-470-5529  
Website: [www.southfloridaworkforce.com](http://www.southfloridaworkforce.com)

South Florida Workforce programs strive to develop a highly competitive workforce response to the needs of local industries and employers. Call for information about the free service.

#### **The Beacon Council**

80 SW 8<sup>th</sup> Street, Suite 2400  
Miami, Florida 33130  
Tel: 305-579-1300  
Fax: 305-375-0271  
Website: [www.beaconcouncil.com](http://www.beaconcouncil.com)

The Beacon Council has local, state and federal data on labor skills, number of workers, wages, and other labor related data for new and expanding businesses. Close working relationships with local, county and state government are required when starting or expanding a business. To obtain building permits, environmental regulations, fire inspections or occupational licenses, various departments of government must be contracted. In addition, many businesses benefit from a number of incentive programs administered by Miami-Dade County's Department of Business Development. The Enterprise Zone program, for example, can provide financial tax incentives to firms expanding in targeted geographic areas in Miami-Dade County. Working with local communities and governments, the State of Florida is also positioned to assist new and expanding firms with information and incentives through various state programs.

### **Government Services**

#### **Miami-Dade County Aviation Department Miami International Airport**

Address:  
4200 NW 21<sup>st</sup> St.  
Miami, Florida 33122  
Mailing Address:

P.O. Box 025504  
Miami, Florida 33102  
Tel: 305-876-7000  
Fax: 305-876-7398  
Website: [www.miami-airport.com](http://www.miami-airport.com)

Miami International Airport offers more cargo flights than any other airport in the world, is ranked fourth in the U.S. in total cargo volume, and is first in international cargo volume.

#### **Miami-Dade County Department of Building**

11805 SW 26<sup>th</sup> Street (Coral Way)  
Miami, Florida 33175  
Tel: 786-315-2000  
Website: [www.miamidade.gov/building](http://www.miamidade.gov/building)

This department provides building permit processing and enforces regulations governing buildings and unsafe structures.

#### **Miami-Dade County Office of Housing and Community Development**

701 NW 1<sup>st</sup> Court, 14<sup>th</sup> Floor  
Miami, Florida 33136  
Tel: 786-469-2100  
Fax: 786-469-2170  
Website:  
[www.miamidade.gov/housing/community-development.asp](http://www.miamidade.gov/housing/community-development.asp)

The Office of Housing and Community Development coordinates and provides financial and management assistance to programs in a variety of categories including: housing, historic preservation, public services and capital improvements. All projects are funded with Community Development Block Grant Funds.

#### **Miami-Dade County Department of Fire Rescue**

9300 NW 41<sup>st</sup> Street  
Miami, Florida 33178  
Tel: 786-331-5000  
Fax: 786-331-5002  
Website: [www.miamidade.gov/mdfr](http://www.miamidade.gov/mdfr)

The Fire Department reviews plans for fire code compliance, construction inspections for both new and existing structures, and issues Certificates of Occupancy.

#### **Miami-Dade County Department of Environmental Resource Management**

701 NW 1<sup>st</sup> Court  
Miami, Florida 33136  
Tel: 305-372-6789  
Fax: 305-372-6760

Website: [www.miamidade.gov/derm](http://www.miamidade.gov/derm)

DERM permits, monitors and regulates all facilities with respect to the protection of ambient air quality and water distribution, and enforces other environmental regulations under the purview of Miami-Dade County.

**Miami-Dade County Department of Planning and Zoning**

111 NW 1<sup>st</sup>, 11<sup>th</sup> Floor  
Miami, Florida 33128  
Tel: 305-375-2800  
Fax: 305-375-5862

Website: [www.miamidade.gov/planzone](http://www.miamidade.gov/planzone)

This department prepares and maintains the Comprehensive Development Master Plan, prepares population projections, administers zoning regulations for unincorporated Miami-Dade County, and other related duties.

**Miami-Dade County Seaport Department Port Miami**

1015 North America Way, Suite 210  
Miami, Florida 33132  
Tel: (305) 371-7678

Website: [www.miamidade.gov/portofmiami](http://www.miamidade.gov/portofmiami)

The Port of Miami is the gateway and the transshipment hub of the Americas. It is a container and general cargo facility, with roll on/roll off berths and more sailings to Central and South America and the Caribbean than any other port in the world.

**Miami-Dade County Public Housing Agency**

701 NW 1st Court, 16th Floor  
Miami, Florida 33136  
Tel: 786-469-4100

Website: [www.miamidade.gov/housing](http://www.miamidade.gov/housing)

Miami-Dade Housing Agency serves as the county's redevelopment agency, maintaining an inventory of properties acquired through the Community Development Block Grant program. These properties are provided to community development corporations and other non-profit entities for the development of affordable housing and neighborhood revitalization efforts.

**Miami-Dade County Department of Public Works**

111 NW 1<sup>st</sup> St, 16<sup>th</sup> Floor  
Miami, Florida 33128  
Tel: 305-375-2690

Website: [www.miamidade.gov/pubworks](http://www.miamidade.gov/pubworks)

The Public Works Department reviews plans for construction of public works or public utilities, issues permits and inspections construction public rights-of-way and private property in the unincorporated areas of Miami-Dade County.

**Miami-Dade County Department of Small Business Development**

111 NW 1<sup>st</sup> Street, 19<sup>th</sup> Floor  
Miami, Florida 33128

Tel: 305-375-3111

Fax: 305-375-3160

Website: [www.miamidade.gov/sba](http://www.miamidade.gov/sba)

The Department of Business Development (DBD) is the Miami-Dade County agency responsible for coordinating and implementing the county's minority business programs. Minority and disadvantaged business enterprises certified by DBD are eligible to participate in county contracts for the purchasing of goods and services and professional services. DBD also provides technical assistance and professional assistance in developing a financial statement or tax return and/or a business plan, and bonding assistance.

**Miami-Dade County Tax Collector**

140 W. Flagler Street, Suite 1407  
Miami, Florida 33130

Tel: 305-270-4916

Fax: 305-375-1142

Website: [www.miamidade.gov/taxcollector](http://www.miamidade.gov/taxcollector)

This office issues, renews, and transfers occupational licenses for companies located in unincorporated areas of Miami-Dade County. Businesses located in a municipality need to obtain a municipal occupational license as well. Specific information is available from each municipality.

**Miami-Dade County Transit Agency**

Overtown Transit Village  
701 NW 1<sup>st</sup> Court, Suite 1700

Miami, Florida 33136

Tel: 786-469-5675

Fax: 786-469-5580

Website: [www.miamidade.gov/transit](http://www.miamidade.gov/transit)

The Miami-Dade Transit Agency is responsible for operating a four-tiered transportation system that links a 21-mile elevated rail system, a downtown people mover, countywide bus service and special transportation for the elderly and handicapped.

**Division of Corporations  
Florida Department of State**

P.O. Box 6327  
Tallahassee, Florida 32314  
Tel: 850-245-6052  
Fax: 850-245-6013  
Website: [www.sunbiz.org](http://www.sunbiz.org)  
Roseann Varnadore, Section Administrator

Articles of Incorporation must be prepared, executed and filed for all corporations doing business in the State of Florida. The division of Corporations provides appropriate forms, as well as a variety of information regarding Corporate and Uniform Commercial Code filings.

**Enterprise Florida, Inc.**

800 N. Magnolia Ave., Suite 1100  
Orlando, Florida 32803  
Tel: 407-956-5600  
Fax: 407-956-5599  
Website: [www.eflorida.com](http://www.eflorida.com)  
Miami - Int'l Trade & Business Development  
201 Alhambra Circle  
Suite 610  
Coral Gables, FL 33134  
Phone: (305) 808-3660  
Fax: (305) 808-3586

Enterprise Florida, Inc. is a not-for-profit government business partnership established to guide the development of Florida's economy. Its mission is to maintain a business friendly climate conducive to the creation and retention of jobs. As an organization, Enterprise Florida serves as a cohesive force to build a state-of-the-art economic development organization infrastructure for Florida; improve Florida as a competitive business platform against world standards; and design and implement competitive business creation, expansion, retention, and attraction programs.

**Local Assistance in Miami-Dade County**

**The Beacon Council**

80 SW 8<sup>th</sup> Street, Suite 2400  
Miami, Florida 33130  
Tel: 305-579-1300  
Fax: 305-579-0271  
Website: [www.beaconcouncil.com](http://www.beaconcouncil.com)

One of the most important factors in business expansion is the identification of suitable sites. The Beacon Council assists firms in finding appropriate sites and facilities, working in cooperation with

brokers, agents and owners. Throughout the site selection process, The Beacon Council works closely with architects, real estate brokers, interior designers, and developers. After a decision has been made and finalized, The Beacon Council will provide assistance through the permitting and licensing process. Through its Expansion and Retention Department, The Beacon Council assists companies in a number of ways, on a no-charge basis.

**Professional Organizations**

**Builder's Association of South Florida**

1175 NE 125th Street, Suite 404  
North Miami, FL 33161  
Tel: 305-556-6300  
Fax: 305-556-6304  
Website: [www.basfonline.org](http://www.basfonline.org)

**Commercial Industrial Association of South Florida (CIASF)**

11098 Marin St,  
Coral Gables, FL 33156  
Tel: 305-662-6115  
Fax: 305-667-7116  
Website: [www.CIASF.com](http://www.CIASF.com)

The CIASF provides networking opportunities for persons interested in industrial real estate. It is also involved in working with government authorities to improve the regulatory climate for real estate.

**Latin Builders Association, Inc.**

7955 NW 12<sup>th</sup> St. suite 415  
Doral, Florida 33126  
Tel: 305-446-5989  
Fax: 305-446-0901  
Website: <http://www.lbaorg.com/>

The Latin Builders Association represents the interests of the construction industry in Miami-Dade County and in Tallahassee.

**Realtors Association of Greater Miami & The Beaches**

700 S. Royal Poinciana Blvd., Suite 400  
Miami, Florida 33166  
Tel: 305-468-7000  
Fax: 305-468-7030  
Website: [www.miamire.com](http://www.miamire.com)